

TO BE COMPLETED BY MIDDAY 6th March

Henbury, Brentry & Southmead NP - Summary of work plan to agree NP transition plan

[this should be no more than 2 sides of A4. This summary is about what will happen to produce the transition plan. It will be a public document so that everyone can see what the process is in their area and how they can get involve. Everyone working together locally should be aware and councillors and other key people should have contributed].

Key objectives:

- A. Clarity about what Councillors and local key community groups and other groups/residents in Henbury, Brentry & Southmead want in terms of driving forward local & potential ward-wide work.
- B. Clarity about where/how local 'issues' and community initiatives are generated and priorities agreed?
- C. Model for improved sharing of effective communication – linking into range of communities – young people; BME; women; disabled (Equalities research) LGBT
- D. Decision about whether any routes for joint, cross-ward priorities work, sharing ideas, learning, fundraising, good practice, celebrating success are wanted and how it could work
- E. An agreed community group/s to host/co-ordinate a H,B & S-agreed version of the two 'area wide' gatherings a year for priority setting offer, meet with Councillors, and a method of allocating local devolved wellbeing monies
- F. A clear response from the community around preferred models for annual CIL/S106 spend influencing and decision making by Councillors
- G. Clarity about the ask to Bristol City Council; Police; Health services etc. to support activity and to enable community-led solutions/activities
- H. Have an Asset Map for the area

Key milestones

DATE or wk commencing	ACTION	PRODUCT & OUTCOME	LEAD
March	Explore how March NP meeting can build post-NP transition plan	Agreement and date to focus on planning a 'Transition Workshop' as part of the NP meeting on 28 th March: NP takes charge of exploring the future shape of community-led working	Keith Houghton

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		in Henbury, Brentry & Southmead wards	
w/b 6 th March	Agree named 'contact organisations' and routes to contact Equalities communities and plan programme of contact and invitation to take part in Transition Planning	Clear routes to make contact with wide range of groups/organisations and equalities group and ask for residents/councillors to make those connections, too. Outcome: to deliver the richest possible exploration of community links and aspirations and to contribute to the Asset Map for the ward	Keith Houghton and Tracy E-B & Gary B; leading to NP residents, Councillors and ward organisations supporting conversations
w/b 6 th March	Contact BCC link to newly-elected Youth Councillors for ward	Clarity about what role Youth Councillors want to play in Transition conversations and work: improved links and participation by young people	Keith Houghton, NP Councillors
	Design and get approval for clear, appealing publicity for the 28th March NP meeting	Agreed wording and imagery to use on e-mails, Facebook to encourage wide participation at the 28 th March NP meeting	Keith Houghton
w/b 6th March – 13th March	Start NM team input into Ward Asset Map	up-to-date listing of all known groups, formal and informal, material resources from NM team perspective as contribution to Ward Asset map; check with Public Health & Comm Dev	Keith Houghton & Tracy E-B
w/b 6th March	Agree in Southmead Community Plan meeting a process and event in Southmead	Date for Southmead event to bring key organisations/residents together to consider how Southmead delivers its Community Plan and community aspirations in response to the NP Transition situation	Keith Houghton; Serge Chapman, Councillors and Southmead Community Plan resident
w/b 13 th March	Start visits to key local organisations	Record of aspirations, offers, concerns, and clarity about how willing to take part in Transition conversations from groups engaged	Keith Houghton & Tracy E-B
w/b 13th March	Meet with Henbury & Brentry Community Council to explore how they take part in Transition work	Agreement on H&BCC input into NP Transition work and how their Community meeting on 20 th April can contribute to the Transition Plan	Keith Houghton, H&BCC members; Councillors

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w/b20th March	NP Transition Workshop Planning meeting	Agreed plan for an NP Transition Workshop which engages a wide range of groups and residents in active design of how they want their communities to work in the post NP world	Keith Houghton, Councillors and NP residents
w/b20th March	Reminder publicity with Transition workshop information distributed	e-mail and facebook with workshop programme: widest possible range of groups and residents encouraged to attend NP meeting – NP residents and groups to distribute too	Keith Houghton; NP Councillors
28th March	Use NP meeting to bring together resident activists, community & vol. groups and activities. Facilitate a Transition Workshop	Initial options/risks/asks and future roles identified as draft for Transition Plan. Everyone more aware of who's doing what in the area. List of actions people are able/willing to lead on. Existing priorities ranked. Agree route to consider and respond to BCC Offer & Ask paper.	Keith Houghton, Councillors
w/b 27 March	Individual conversations with leads for Community Plans	Identify which priorities in Comm. Plans are local and how they are being driven forward; which require wider support and how they might connect to similar issues on wider basis; sharing practices as basis for future ward-wide work?	Keith Houghton, ward Councillor, community leads
w/b 3 rd April	Meet with Ward Youth Councillors	Identify key issues in their manifesto, degree they want to link to Post NP arrangements and how to work yp issues into future arrangements. Clarity about how they participate in Southmead and Henbury & Brentry events	Councillors, Keith Houghton, Tracy E-B; Gary B; Pete de Boer; James Creed (SDT)
w/b 3 rd April	Planning meeting to design 20 nd April H&BCC event	Shape and draft programme for 20th April, focus on outline of Transition Plan and how the NP conversation can combine with 20th event and other conversations to populate the Transition Plan so it's useful and addresses the key issues	Keith Houghton, Councillors, H&BCC NP resident members, other residents
w/b 3 rd April	Citywide Transition event	Sharing ideas/good practice and emerging issues and solutions	Councillors, NP members, community group leads
w/b 10 April	? Southmead event	Clarity about how Southmead groups work together in the future to increase oversight of the Community Plan; translate	Keith Houghton, councillors, NP members; Southmead

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		the BCC 'offer' into something that works for Southmead & identify joint future work with Henbury & Brentry; agree 'asks' to BCC and other organisations	organisations; residents
20th April	Henbury & Brentry Community Council meeting	Key groups/organisations to contribute to and agree key elements of the H&B post-NP Transition Plan and support 'asks' of BCC and other bodies; development of future Communication work explored	Keith Houghton, Tracy E-B; Councillors; key local residents
w/b 24 April	Finalise H,B&S Transition Plan	Completed and agreed Transition Plan	Keith Houghton, councillors, NP members